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# **DISTRICT 80**

## **District Executive Committee Meeting**

**Friday, November, 26<sup>th</sup> 2004**

**11.00 am – 1.00 pm**

**at**

**Kuala Lumpur Hilton, Kuala Lumpur**

### **Meeting Agenda**

1. Call meeting to order
2. Welcome address by District Governor
3. Credentials Committee Report
4. Adoption of Agenda
5. Secretary's Report – Reading of Minutes, Matters Arising
6. Report of Audit Committee 2003-2004
7. Adoption of District Budget
8. Treasurer's Report 2004-2005
9. Confirmation of Appointed District Officers and Other Committee Members
10. Reports by Senior District Officers
11. Adoption of Alignment of New Clubs within Divisions/ Areas
12. Report on Penang 2004 Convention
13. Report on KL 2004 Convention
14. Report on Jakarta 2005 Convention
15. Semi-annual and Annual Conventions for 2005-2006
16. Any Other Business
17. Time and Place of Next Meeting
18. Adjournment

**Do It Now**

# **DISTRICT 80**

## **District Council Meeting**

**Friday, November, 26<sup>th</sup> 2004**  
**2.00 pm – 5.00 pm**  
at  
**Hilton Kuala Lumpur, KL Sentral**

### **Meeting Agenda**

1. Call meeting to order
2. Inspirational Opening
3. Reading of District Mission
4. Welcome address by District Governor
5. Credentials Committee Report
6. Adoption of Agenda
7. Secretary's Report – Reading of Minutes, Matters Arising
8. Report of Audit Committee 2003-2004
9. Adoption of District Budget
10. Treasurer's Report 2004-2005
11. Confirmation of Appointed District Officers and Other Committee Members
12. Reports by Senior District Officers
13. Reports by Division Governors
14. Adoption of Alignment of New Clubs within Divisions/ Areas
15. Nomination of candidate for International Director
16. Report on Penang 2004 Convention
17. Report on KL 2004 Convention
18. Report on Jakarta 2005 Convention
19. Bidding for 2005 Semi Annual Convention
20. Bidding for 2006 Annual Convention
21. Any Other Business
22. Time and Place of Next Meeting
23. Adjournment

**Do It Now**

**REPORT FROM  
DISTRICT GOVERNOR  
Gea Ban Peng, DTM**

TI District 80 came into existence on 1<sup>st</sup> July 2004. It is the product of the reformation of District 51. I thank the past leaders and members of District 51 for conceiving, nurturing and delivering this gift to the people of Hong Kong, Macau, Singapore and Thailand.

**The District Performance Summary up to October 20<sup>th</sup>, 2004**

**CLUBS**

Total Clubs as on July 1, 2004	189
Active Clubs to date	193
Goal for the District	194
Paid Clubs to date	165

**EDUCATIONAL**

CTM to date	57
Goal for June 30, 2005	373

ATM to date	11
Goal for June 30, 2005	106

**District Goal for Term 2004-2005**

New Clubs Goal	44 new clubs
Membership Growth	1000
Rescuing low member clubs	25 clubs
CTM	300
ATM	120
Leadership Awards	145
Club Officer trainings	85%
District Officer trainings	85%

**Distinguished Areas and Divisions**

The district aims to have 85% areas and divisions distinguished

**Distinguished Clubs**

The district aims to have at least 85% of the clubs distinguished

**Area Governor Visits**

All area governors had visited clubs in their area. We aim to have 85% Area Governor visit forms submitted to Toastmasters International by end November 2004

### **Club Coach Program**

4 club coaches have been appointed to help to revive weak clubs.

### **The District Challenges**

1. District 80 is the newest district in the Toastmasters world. We need help from every member to bring out their best to help every member to become a CTM; to encourage every member to recruit a new member; and to encourage every area to build a new club.
2. The number clubs below 20 members is alarming; we need to take immediate actions so that these clubs may return to charter strength
3. 24 clubs have yet to remit their October semi annual dues to WHQ
4. The challenge to live up to the excellent performance of our mother district, the District 51.

**REPORT FROM  
LIEUTENANT GOVERNOR EDUCATION & TRAINING  
Dr. Khong Chooi Peng, DTM**

The TI goals for District 80's Distinguished District Programme Goals for Education and Training for the current term are as follows (numbers as reported on TI website at 3 November):

<b><u>EDUCATION:</u></b>	
▪ CTMs	194
▪ ATMs	106
<b><u>LEADERSHIP:</u></b>	
▪ Leadership Awards	145
<b><u>DISTRICT &amp; CLUB OFFICERS TRAINING:</u></b>	
▪ Training Club Officers (COT)	85%
▪ Training Division & Area Governors (DOT)	85%

**1. EDUCATIONAL & LEADERSHIP ACHIEVEMENTS**

To date (up to 3<sup>rd</sup> November) the following figures show the achievements in Education:

▪ CTMs	: 59		
▪ ATMs	: ATM-B = 5	ATM-S = 5	ATM-G = 1
▪ DTMs	: 6		
▪ Leadership	: CLs = 14	ALs = 6	

**2. DISTRICT OFFICERS TRAINING:**

Three sessions were conducted to ensure that District Officers would be trained. The sessions were on the following dates:

- 30 May
- 10 July
- 17 July (Bangkok)
- 25 July

A grand total of 52 out of 53 District Officers attended the DOTs making it a 95.5 %. Training for Division T was conducted in Bangkok on 17 July. The District Governor, Lt. Governor Educ & Training, & Lt. Governor Marketing took part in the training.

### **3. CLUB OFFICERS TRAINING**

<b>DIVISION</b>	<b>COT Date</b>	<b>Clubs with More than 4 at COT</b>	<b>PERCENTAGE</b>
B	24 July	23 out of 23 Clubs	100%
D	24 July	26 out of 29	90 %
H	June '04	9 out of 19	48%
K	June '04	11 out of 18	62%
L	31 July	25 out of 27	93%
S	31 July	19 out of 20	95%
U	24 July	16 out of 16	100%
T	No information available at submission time		
Z	24 July	22 out of 25 Clubs	88%

### **4. THE EDUCATION & TRAINING TASK FORCE**

To help achieve the District goals Education & Training (E & T), a Task Force was formed comprising members who had the motivation to ensure that goals can be achieved. The specific aims of the E & T Task Force are to:

- Collaborate with Division Governors to supplement training
- Spearhead additional training for the whole District
- Add zest, vitality, and value in education & training
- Gather input regarding educational & training needs
- Maintain an active Resource Network of Trainers, Speakers, Evaluators, etc
- Enhance organizational leadership opportunities at District level
- Increase awareness of the Toastmasters movement among outside bodies
- Utilise non-Toastmasters resources for education & training

#### **Members of the E & T Task Force:**

- LGET Khong Chooi Peng (Chair)
- Lim Tan May Yan
- Nimmi Agnes Jayathurai
- Jackson Chua
- Albert Lim
- John Tan
- Ang Swee Thian
- Kan Kin Fung

## **EDUCATION & TRAINING WORKSHOPS**

Two very successful sell-out workshops aimed specifically at adding new excitement and dynamism have been held:

### **Workshop 1: Conducting Quality Contests:**

This was held on 7 August in Clementi CC. More than 120 persons attended. Workshop focused on (a) Sizzling Contests with emphasis on rules and tips, (b) Sparkling Speeches ala American Idol Style. Feedback was extremely positive. Profits were shared by Div U and Div Z whose Governors helped to organise the event.

### **Workshop 2: Language Evaluation at Its Best:**

This was held on 23 October in YMCA. Approximately 260 persons attended. The two-part event saw a non-Toastmaster, Prof Low Ee Ling from NIE NTU give a really interesting talk on *Singaporean English: Can the World Understand Us?* Members of the E & T Task Force gave presentations on Language Evaluation.

### **Workshop 3: Delivering Great Manual Speeches:**

This is scheduled for 26 February 2005. This is aimed specifically at motivating a greater effort towards achieving Education Goals.

### **Workshop 4: Speaking Off the Cuff and Speeches that Move the World.**

This focus is to be finalised. The workshop is scheduled for 9 May. The aim is to encourage greater excellence in Table Topics and International Speech performance.

### **Workshop 5: Saying it Right**

This is scheduled for either March or May 2005. A team of three professors will conduct this for our District for free. This is yet another successful attempt in enlisting support from non-Toastmaster experts from the wider community.

## **PLANS FOR DECEMBER 2004 – JUNE 2005**

The focus within the next period will be on proactive efforts to help Clubs, Areas, and Divisions to consolidate their specific Educ & Training achievements. This is what Workshop 3 above is targeted at.

The Divisions will again be approached to participate in the District training. This invitation has been specifically extended to Divisions T, H and K. And the Divisions organising the events will continue to be offered the option of sharing proceeds (if any) amongst themselves.



**REPORT FROM  
LIEUTENANT GOVERNOR MARKETING  
Poh Kim Siong, DTM**

**Dear Fellow Toastmasters;**

The critical success factors for **Marketing** are;

- **Club growth**
- **Membership growth**

Taking these two factors into consideration, the District Marketing goals were formulated as follows:

**1 District Membership Goal**

- **Distinguished District** - Membership Payments Base growth of  $\geq 2\%$  i.e. **213** members (membership base as at July 1<sup>st</sup> = **10,676**). Therefore, District need to reach a total of **10,889**
- **746** new members by 30th October 2004  
(4 months – July'04 to 15<sup>th</sup> October'04)

**2 District Club Growth**

- **One new club per Area each year**
- A net club growth of  $\geq 3\%$ . i.e. **5 clubs** (Total Clubs July 1= **189**)
- 5 new clubs by Nov 2004

**3 80% of Semi Annual membership Dues** submitted on time before October 1<sup>st</sup> 2004 and April 1<sup>st</sup> 2005.

To achieve the desired goals, the District promoted the following strategies:-

- **Formation of the District Marketing Team**
- **Speechcraft programs**
- **Membership recruitment campaigns**

The numbers of New clubs, Suspended Clubs, Total members are as follows:-

- Number of Suspended Clubs = **2** (as of 1<sup>st</sup> Nov 2004)
- Number of New Clubs = **5** (as of Nov 2004)
- Total Number of Members = **4568** (as of 30<sup>th</sup> Oct 2004)  
which consisted of :

- New Members = 746
- Renewals = 3727
- Chartered Members = 95

## Speechcraft

- Speechcraft programs were conducted in many Divisions to recruit members and build new Clubs. The programs have generated good public response and helped clubs increase their membership bases.

## Semi-Annual Dues

- Clubs were encouraged to pay their semi-annual dues on time to achieve a DCP Point and members continue to enjoy the Toastmasters program.

## Club Coaches

- Club coaches were appointed to rescue weak clubs. They are experienced members, appointed by the District, who are prepared to devote their time and efforts to turn around clubs that need help.

## Smedley Award Report as of September 30th 2004

Total No of Clubs Achieved Smedley Award 24			
Club	Division/Area	Club Name	New Member Total
642695	B3	Roof Club	5
5679	B4	SIM 1 Club	9
4436	D1	Radin Mas Club	8
2185	D3	CPA Australia Club	13
8113	D4	Raffles Town Club	6
483	D5	YMCA Toastmasters Club	5
9104	D5	SRC Club	5
6493	K1	City Toastmasters Training Club	10
1228	K2	HKUST Toastmasters Club	7
6237	S1	Yokogawa Toastmasters Club	10
6478	S1	Cheng San Club	6
8176	S2	Tampines West Club	7
7511	S3	Braddell Height II Club	11
7066	S4	Teck Ghee Club	5
9165	S4	Tampines Changkat Toastmasters	5
611508	S5	Woodlands Club	17
1635	T2	Laemthong Club	5
2092	T4	Capitol Club	10

8743	Z1	Civil Service College Club	17
7702	Z2	Chua Chu Kang Club	11
691812	Z2	AIA Changi Club	5
8833	Z3	NUS Club	5
7159	Z4	Nanyang Brasstacks Club	7
9479	Z4	Bishan Club	8

## **District Marketing Committee**

Patrick Chang  
 Deborah Yu  
 Simon Kong  
 Talis Wong DTM  
 Apichart Tavinun  
 Richard Sng DTM  
 Clifford Heng  
 Rebekah Lee  
 Casey Ang  
 Shillina Phua  
 Flora Yong  
 Goh Wei Koon  
 Law Chee Liang  
 Chan Boon Hwee  
 Paisal Saelor DTM

## **Conclusion**

We wish to thank the members of the Marketing Team, and the Club Coaches for their contributions in helping the District to meet the challenges.

**Let us help bring out the best in people. Let us shape our future together...**  
**Do It Now!**

REPORT FROM  
**PUBLIC RELATIONS OFFICER**  
**Lynn Desker, DTM**

The District Public Relations Team during the 2004-2005 term aims to promote District 80 to our members and to the outside world by using the Internet, print media, television, and radio. We will work with the other district officers to achieve goals relating to educational achievements and membership building.

**Birth of District 80**

The **birth of District 80** was celebrated on July 10, 2004 with a workshop conducted by the 2001 World Champion of Public Speaking Darren LaCroix. It was followed by a dinner attended by Toastmasters from Hong Kong, Macau, Thailand, and Singapore together with Toastmasters from Malaysia and Indonesia representing District 51. During the celebrations, the District website was launched and we saw the result of District Webmaster Tay Yiang Ping's efforts.

**Toastmasters International Day Celebrations**

Toastmasters International Day was celebrated by District 80 on October 23, 2004. Toastmasters joined together to celebrate this event that highlighted the singing and dancing abilities of our members. The presentation of a special item eleven male District Officers made the event an unforgettable experience.

**Anniversary Celebrations**

Toastmasters in Hong Kong celebrated the **50th Anniversary of the Hong Kong Toastmasters Club** on November 6, 2004. The District Governor, Gea Ban Peng DTM, LGET, Dr. Khong Chooi Peng DTM and LGM, Poh Kim Siong DTM, flew to Hong Kong to join in the celebrations with our Hong Kong brothers and sisters.

**What's News?**

We need you to be our eyes and ears of the District. This is an invitation to all roving reporters - send in articles and photographs on events and achievements taking place in your Area, Division, and District. Send in your contributions to Michael Wee DTM at [waterdragon@pacific.net.sg](mailto:waterdragon@pacific.net.sg)

**REPORT FROM  
DIVISION B GOVERNOR  
May Boey Yut Mei, ATMS CL**

**Introduction**

Due to the growth of clubs and restructuring of District 51 into district 80 for Singapore, our Immediate Past Division B Governor, Chew Ban Seng realigned our **23 clubs into 6 Areas** within the Division. This additional 2 Areas enabled 2 more Area Governors to be appointed, thus creating opportunities for more leaders.

This term, we have chartered 1 Club – **ACE Toastmasters Club on 9 Aug. 2004**. We expect to charter a few more clubs by June 2005. After discussion with the former AG B1, Jasmine Toh, who is in the Hamilton Sundstrand Toastmasters Club and the present AG B6 Katherine Tan, we decided that we will not revive this club due to their own Management problems. AG B6 Katherine is now in the process of forming another club.

The existing 23 Clubs under Division B are:-

<p><b>Area B1 – Law Chee Liang , DTM</b> 1. Geylang Serai Toastmasters Club 2. SIM II Toastmasters Club 3. Defence Management Group 4. Results Foundation Toastmasters Club</p>	<p><b>Area B2 – AG Teo Wee Seng, ATM-G, CL</b> 1. Pan Excellence Advanced Toastmasters Club 2. The Soaring Eagles Toastmasters Club 3. Alumni Toastmasters Club</p>
<p><b>Area B3 – AG Lucy Tan, ATM-S, CL</b> 1. Clementi Toastmasters Club 2. The Culture Society Toastmasters Club 3. Roof Toastmasters Club 4. Yio Chu Kang CC Toastmasters Club</p>	<p><b>Area B4 – AG Michael Ng, CL</b> 1. MIS Toastmasters Club 2. SAPES Toastmasters Club 3. SIM I Toastmasters Club 4. Joo Chiat CC Toastmasters Club</p>
<p><b>Area B5 – AG Daniel Choo, ATM-G, CL</b> 1. Bukit Batok Toastmasters Club 2. SAFRA Toastmasters Club 3. ITE Toastmasters Club 4. NTU Alumni Toastmasters Club 5. ACE Toastmasters Club</p>	<p><b>Area B6 – AG Katherine Tan, ATM-S, CL</b> 1. Breakthrough Toastmasters Club 2. Bukit Merah CC Toastmasters Club 3. Tanjong Pagar CC Toastmasters Club</p>

**Division Theme**

**Together Changing Lives, Bringing out The BEST !**

**Division Goals**

Division B's educational goals are 30 CTMs, 20 ATMs, 24 CIs, 3 AIs and 2 DTM. Except for Clubs chartered during this term, almost all the Clubs are on target to achieve their educational goals, and at least a Distinguished Club status by 30 June 2005.

**Membership Recruitment & Retention**

Every Club is committed to increase membership strength by at least 4 new members from current Club strength.

Tanjong Pagar CC TMC has 5 new members and will win the Smedley Award for recruiting at least 5 members in the months of August and September 2004.

### **Club Extension**

Each Area shall charter at least one new Club before the end of June 2005.

Besides the 4 Clubs chartered so far, we are working on several new Clubs which include Bukit Panjang CC, Sembawang CC, Jalan Kayu CC, Redhill and Motorola.

### **Club Officers' Trainings**

Every Club in Division B had at least 4 Exco members attend the 1<sup>st</sup> COT held on Sat. 24/7/04. The attendance for the 1st COT was encouraging. The 2<sup>nd</sup> COT will be held on Sat. 29 January 2005 at Yio Chu Kang Community Club.

### **Division Programme and Activities**

Emphasis has been placed on making membership growth within the club, forming new clubs through fellowship and educational workshops. They include:-

- 1) **Speechcraft Workshop** conducted by our ADVG (marketing) Ong Chuan Aik, ATMS CL
- 2) **Train-the-Trainer Workshop** by Patrick Chang (Alumni TMC) for District in Aug 2004.
- 3) **Judges Training Workshop** conducted by Division Trainer, Chan Boon Hwee, ATMB CL for Alumni TMC
- 4) **“Who wants to be a General Evaluator?”** conducted by PDVG Richard Sng, DTM with Division Z.
- 5) A special Project to promote the **“Clean and Green Week”** will held on Sat. 6/11/04 to **“Discover Plants for Health”** to promote gardening and poetry conducted by IPP (Breakthrough TMC), Etzel Seah, ATMB, CL and DVG May Boey Yut Mei, ATMS, CL.

Other coming programmes are:

Language Workshop, Judges' Training, Toastmasters Awareness Showcase, Speech Carnival (May 2005)

To encourage membership drive, Speechcraft workshops were used as the main recruitment tool. Every Club in Division B will be given a complete set of Speechcraft manuals so that the Exco can plan for such in their hinterland.

Division B Humorous Speech and Evaluation Contests were organized on 30<sup>th</sup> Oct. 2004. The winners in the various categories are:-

### **Division B Humorous Speech Contest**

Champion: Ajit Sule

1<sup>st</sup> Runner-Up: Belinda Woo

2<sup>nd</sup> Runner-Up: Suhwe Lee

### **Division B Evaluation Contest**

Champion: Keloth Prem

1<sup>st</sup> Runner-Up: Wong Kok Wah

2<sup>nd</sup> Runner-Up: Dominique Chng

**REPORT FROM  
DIVISION D GOVERNOR  
James Lim DTM**

**Division D Officers**

Division 'D' Governor	James Lim, DTM
Assistant Division D Governor Education & Training	Susan Wong, DTM
Assistant Division D Governor Marketing	David Chee, ATMS CL
Assistant Division D Governor Public Relations	Tay Yiang Ping, ATMB CL
Division Secretary	Marshall Lee, ATMB CL
Division Treasurer	Tan Chuan Hoh, ATMB CL
Area 'D1' Governor	Chee Kim Loon, CTM
Area 'D2' Governor	Raymond Ho, CTM
Area 'D3' Governor	Jamie Lee, CTM
Area 'D4' Governor	Dr Ho Mian Lian, CL
Area 'D5' Governor	Pradeep Kumar Gobind, ATMB CL
Area 'D6' Governor	Angela Lee Geok Kee, ATMG CL
Area 'D7' Governor	Patrick Tan Teck Keong, ATM-S CL

**1. Introduction**

Division 'D' started the term with 29 base Clubs and the majority are in-house Clubs.

**2. Division Theme**

*"Make Members Matter"* is the theme of Division 'D'. With this theme in mind, Division events are organized with quality, value and substance in mind to project a professional image of Toastmasters. It is through the quality of training and events that we are inspiring members to perform to the best of their ability.

**3. Division Vision**

The Division vision is to see that all Club Officers understand their roles and work together to help their members benefit fully from the Toastmasters program. At the same time, encourage them to participate actively in Toastmasters activities.

**4. Highlights of Division Program**

The 1<sup>st</sup> Club Officers Training was held on the 24<sup>th</sup> July 2004 in Ngee Ann Polytechnic with 131 Club Officers attending. 25 Clubs out of the 29 base Clubs met their training goals for the Distinguished Club Program (DCP).

A workshop - "Secrets to Successful Speech Communication" was conducted by Ng Seng Chuan ATM-S on 14 August with 138 people attending the workshop.

Division 'D' Evaluation & Humorous Speech Contest was held on 16<sup>th</sup> October 2004 in Queenstown Community Centre with an audience of 120. The Contest was professionally organized by Area D1 Governor, Chee Kim Loon CTM.

Division 'D' together with the other five Divisions in Singapore celebrated Toastmasters International Day on 23<sup>rd</sup> October 2004 in YWCA.

### 5. Educational Achievements as at 15<sup>th</sup> October 2004

The education achievement of Division 'D' is shown in the table below:

Track	Award	No of Award
Communication Track	CTM	3
	ATM	2
	DTM	1
Leadership Track	CL	2
	AL	1

### 6. Membership Achievement as at 15<sup>th</sup> October 2004

149 new members were recruited by Division 'D' Clubs as at 15<sup>th</sup> October 2004.

### 7. Distinguished Area & Division Report

As at 27<sup>th</sup> October 2004, The Distinguished Area Report Summary is as shown below

Distinguished Area Goals	No of Area Governors Achieved their Goals
October Dues	6
April Dues	
CTM	
ATM	
DCP	
November Club Visits	7
May Club Visits	
Current Dues Period Renewals Plus New	4

### 8. Conclusion

I would like to thank Division 'D' Executive Committee for their dedication and commitment in helping to manage the Division as part of their busy schedule.



**REPORT FROM**  
**DIVISION H GOVERNOR**  
**Barnabas Cheung, ATMB CL**

**Introduction**

Division H is one of the two divisions in Hong Kong. Division H currently has 17 chartered Clubs.

**Division Officers**

Division H Governor	Barnabas CHEUNG, ATM-B & CL
Area H1 Governor	Tony Smithseree, ATM-B & CL
Area H2 Governor	Finnie Law, CTM & CL
Area H3 Governor	Quina Kan, ATM-B & CL
Area H4 Governor	Chen Ming, CTM

**Division Theme**

Theme for the Division is “Harmonic & Knowledgeable”.

**Division Goals**

Distinguished Division - the Division Goals are set for Club growth and for the performance of Areas in the Distinguished Area Program.

**Division Council Meeting**

Two Division Council Meetings were held on 3 July and 9 October 2004. The other two are proposed to be held on 8 January and 3 April 2005.

**Membership Recruitment & Retention**

One Orientation & Workshop Programme was jointly held with Division K on 7 August 2004 (around 100 participants). The other three are proposed to be (jointly) held in Nov 2004, Jan 2005 and May 2005. Guests and new members were the target audience for the purpose of membership recruitment and retention.

**Club Extension**

There are 12 potential clubs including 2 in Macau under the Divisions H & K. Hong Kong Divisions are strongly recommended to have a Chinese Division in 2005-2006. Currently we have 26 English clubs and 11 Chinese clubs (Mandarin + 5, Cantonese = 6)

**Club Officers Training**

The first club officers training programme was held by the ex-Divisions for our term on 5 June 2003. The second one is proposed to be held in Dec 4, 2003. Our term will prepare the first club officers training programme for the new in-coming club officers serving the term 2005-2006. The proposed date is 11 June 2005.

## **Division Contests**

The Division H Humorous Speech & Evaluation Contests were held on 16 October 2004. The Division contests are the major promotion events in Hong Kong. Press has been distributed to various media. Promotion flyers and invitation have been distributed to potential clubs and secondary schools.

## **Division Activities**

### ***Toastmastering in Action***

Divisions H & K proposed to have a joint programme, Champion of the Champion, in February 2005.

### ***Youth Leadership Programme***

This year the Divisions H & K will sponsor and help conducting various Youth Leadership Programmes for 10 different secondary school students in Hong Kong.

### ***The Speakers Bureau***

Division H & K had a joint program with Aberdeen Kai Fong Association. We were invited to send different members to help the 'art of presentation' under self-learning program organized by Hong Kong Open University. That has a terrific impact on our community.

### ***Shenzhen Chinese Toastmasters Club***

Division H helped conduct an 'evaluation workshop' at the Inauguration Party of Shenzhen Chinese Toastmasters Club at Shenzhen Shangri-la Hotel on 31<sup>st</sup> July 2004. We have about 10 members from both Division H & K attending the event to show our support.

**REPORT FROM  
DIVISION K GOVERNOR  
Doreen Chan**

**Introduction**

Division K is one of the two divisions in Hong Kong. The Division currently has 19-chartered Clubs.

**Division Officers**

Division K Governor	Doreen Chan
Area K1 Governor	Karen Ting
Area K2 Governor	Stephen Tsui
Area K3 Governor	Dennis Tin
Area K4 Governor	Zachary Sin

**Division Theme**

Theme for the Division is “Harmonic & Knowledgeable”.

**Division Goals**

Distinguished Division - the Division Goals are set for Club growth and for the performance of Areas in the Distinguished Area Program.

**Division Council Meeting**

Two Division Council Meetings have been held on 3 July and 9 October 2004. The other two are proposed to be held on 8 January and 3 April 2005.

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## **Division Contests**

The Division K Humorous Speech & Evaluation Contest was held on 16 October 2004. The Division contests are the major promotion channel in Hong Kong. Press has been distributed to various media. Promotion flyers and invitation have been distributed to potential clubs and secondary schools.

## **Division Activities**

### ***Toastmastering in Action***

Divisions H & K proposed to have a joint programme, Champion of the Champion, in February 2005.

### ***Youth Leadership Programme***

This year the Division H & K will sponsor and help conducting various Youth Leadership Programmes for 10 different secondary school students in Hong Kong.

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### ***Shenzhen Chinese Toastmasters Club***

We have about 10 members from both Division H & K attending the Inauguration Party of Shenzhen Chinese Toastmasters Club on 31<sup>st</sup> July 2004 to show our support.

**REPORT FROM**  
**DIVISION L GOVERNOR**  
**Jocelyn Siew Kwee Yong, CTM AL**

**Introduction**

Division L is a Mandarin Division set up on 1 July 2002 in Singapore. The Division currently has 27 chartered Clubs including one new club that has been chartered this term.

**Division Officers**

Division L Governor	Jocelyn Siew Kwee Yong, CTM AL
Area L1 Governor	Alex Yeo Hai Teng, CTM CL
Area L2 Governor	Poh Eng Hee, CTM CL
Area L3 Governor	Ivy Lum Poh Heng, CTM
Area L4 Governor	Huang Boon Ping, ATMB CL
Area L5 Governor	Jean Bih Ru, ATMB CL
Area L6 Governor	William Tay Lai Huat, ATMS CL
Asst. Div. Governor E & T	Doreen Ng Wang Week, ATMB CL
Asst. Div. Governor Marketing	Tay Hock Ann, ATMS CL
Asst. Div. Governor Public Relations	Sim Lai Ngin, ATMB
Division Secretary	Chan Siew Peng Esther
Division Treasurer	Seah Min Choo

**Division Theme**

Theme for Division L is “**Together We Create A Better Future**”

**Division Goals**

- Every Club to achieve at least Distinguished Club Status.
- Every Area to achieve at least Select Distinguished Area Status.
- 

**Membership Recruitment & Retention**

Every Club is to recruit at least 4 new members.

**Club Extension**

Each Area shall have a new Club chartered before the end of June 2005.

**Division Programmes & Activities**

- Division L Club Officers Training (Round one) held on 31<sup>st</sup> July 2004.
- Division L English Humorous Speech Contest, Mandarin Humorous Speech Contest and Evaluation Speech Contest to be held on 13<sup>th</sup> November 2004.
- Division L Club Officers Training (Round two) to be held in January 2005.
- Division L Chinese Luna New Year gathering to be held on 19<sup>th</sup> February 2005.
- Division L Annual conference to be held in April 2004.

**REPORT FROM  
DIVISION S GOVERNOR  
Stanley Goh, ATMB CL**

**District officers in the Division**

Division Governor	:	Stanley Goh, ATMB, CL
Area S1 Area Governor	:	Peter Soh, ATMS, CL
Area S2 Area Governor	:	Casey Oh, ATMB, CL
Area S3 Area Governor	:	Desiree Foo, CL
Area S4 Area Governor	:	Lisa Yeo, CL
Area S5 Area Governor	:	Ang Swee Thian, ATMS, CL

**Division Officers**

Asst. Div. Gov. Education & Training	:	Sugeng Sanusi, DTM
Asst. Div. Gov. Marketing	:	James Tan, ATMB, CL
Asst. Div. Gov. Public Relations	:	M Chandran, CTM
Division Secretary	:	Hsieh Cheng Lin
Division Treasurer	:	Eddie Lim, CTM
Speechcraft Chair	:	Ajit Sule, ATMB, CL
Division WebMaster	:	Nathaniel Koh, ATMB, CL
Events & Clubs Extension Chair	:	Edward Ma, CL
Division Resource Chair	:	Kan Kin Fung, DTM
Division Adviser	:	Zenobia Aspar, DTM

**Division Theme**

D.I.V.S. = **Delivery an Inspiring Vision in Speaking**

The division's vision is to have quality meetings, every cub distinguished, club and membership growth, leadership and professional development opportunity for all.

**Goals**

Division goals are:

- (i) every club meets DCP goals and at least distinguished club,
- (ii) every area at least a distinguished area,
- (iii) President's Distinguished Division.

**A. Division Performance**

**A1. Club officers' List**

The term begins with 21 clubs and we are pleased to note that 20 clubs submitted the officers' list on time. This is a **95%** achievement.

**A2. COT I**

102 out the possible 147 new club officers attended the COT I conducted on 31 Jul 2004 at Braddell Hts CC. In terms of percent, it is **69%**.

20 clubs out of 21 clubs have satisfied the minimum 4 trained officers and have gained a DCP point. This is a **95%** achievement.

**A3. Semi-Annual Due – Oct**

20 clubs have submitted on time and it is again a **95%** achievement.

**A4. New members Recruited**

Our minimum target is to recruit at least 168 new members and we have managed to recruit 97 as of Sep 2004. We are **58%** on target.

**A5. Area Visit Reports**

17 area visit reports were submitted on time. A **80%** achievement.

**A6. New Club Chartered**

A new club, AIN, was chartered in Area S5 in Oct 2004 and the names of the sponsors for the new club are as follow:

Ang Swee Thian, ATMS, CL (Fuchun, 7413)  
Sardinah Jabar (Fuchun, 7413)

**A7. Educational Achievements**

Our educational goals are all clubs achieved the minimum DCP and we are below target at the moment, only have achieved an overall of 16%, but I am pleased to report that the educational path of our members are on target and we are confident that ALL clubs will achieve the set goals during this term.

Salutation	Goal	Actual	% Achieved
CL/AL/DTM	22	8	36%
CTM	84	10	12%
ATM	22	3	14%
<b>Total</b>	<b>128</b>	<b>21</b>	<b>16%</b>

The detailed educational achievements as at end September are as follow:

			Club			
4255	S	3	Punggol	CL	7/1/2004	Tey, Leong Hua
7413	S	5	Fuchun	CL	7/1/2004	Quek, Wan Teck
9689	S	3	Braddell Heights Advance	CL	7/1/2004	Loh, Willie Chung Wei
6478	S	1	Cheng San	AL	8/1/2004	Sanusi, Sugeng
9876	S	2	Tampines Regional Library	AL	10/1/2004	Sng, Richard Ban Seng
6478	S	1	Cheng San	CTM	8/1/2004	Kumaran, Rajaram
7511	S	3	Braddell Heights II	CTM	7/1/2004	Chan, Magdalene
7511	S	3	Braddell Heights II	CTM	7/1/2004	Ramanujalu, Sarangapany
7511	S	3	Braddell Heights II	CTM	7/1/2004	Lim, Kok Hin
7511	S	3	Braddell Heights II	CTM	7/1/2004	Nagarajan, Vithya
7903	S	3	Braddell Heights	CTM	9/1/2004	Ong, Ben

8176	S	2	Tampines West	CTM	7/1/2004	Tan, Meow Hui
8176	S	2	Tampines West	CTM	8/1/2004	Lim Choong Pin, Julian
9165	S	4	Tampines Changkat Toastmasters	CTM	9/1/2004	Wee, Sim Guan Michael
9876	S	2	Tampines Regional Library	CTM	9/1/2004	Lee, Tian Seng
6478	S	1	Cheng San	ATMB	8/1/2004	Yong Boon Chuan, Leslie
9689	S	3	Braddell Heights Advance	ATMS	8/1/2004	Loh, Willie Chung Wei
9876	S	2	Tampines Regional Library	ATMG	10/1/2004	Sng, Richard Ban Seng
6478	S	1	Cheng San Club	DTM	8/1/2004	Sanusi, Sugeng
9689	S	3	Braddell Heights Advance	DTM	7/1/2004	Kan, Kin Fung
9876	S	2	Tampines Regional Library	DTM	10/1/2004	Sng, Richard Ban Seng

## **B. Activities**

Besides the scheduled speech contests held at club, area and division level, many other activities were planned to enhance the membership recruitment drive as well as to provide members, opportunities to develop their leadership and organizational capabilities.

### **B1. Talks and workshops**

More than 40 workshops and talks, excluding speechcrafts, were organized and conducted by the Areas and clubs in the division and listed are some of them.

- Spice up your meeting.
- From chum to champ.
- Body Language.
- Changing lives
- First Impression.
- Handling table topics.
- Judges' workshop.
- GE workshop.
- Language workshop.
- Evaluation workshop.
- Basic speech manual project preparation.
- Handling sales objections.
- Training your mind.
- Writing a business plan.
- Making cold calls.
- Baby massage.
- Overcoming the fear of public speaking.
- How to think big.

These workshops were hosted by the following clubs:

- Braddell Heights Advanced Toastmasters Club – 9 talks



- Woodlands Toastmasters Club – 5 talks
- Braddell Hts I Toastmasters Club – 2 talks
- Tampines Changkat Toastmasters Club – 3 talks
- Yokogawa Toastmasters Club – 1 talk
- Punggol Toastmasters Club – 1 talk
- Thomson Toastmasters Club – 8 talks
- Chengsan Toastmasters Club – 2 talks
- Changi Simei Toastmasters Club – 3 talks

Our members had also conducted talks and workshops at clubs outside of our division and we are honored to be given stage time at these clubs.

### **B2. Speechcrafts**

Speech crafts were conducted at the following clubs to recruit new members during the Jul-Sep period.

Tampines Regional Library  
 Tampines West  
 Woodlands  
 Changi Simei  
 Tampines Changkat  
 Braddell Heights I  
 Braddell Heights II  
 Punggol

The workshops and talks conducted are way ahead of our goals and more are being planned for the Oct-Dec as well as Jan-Jun period.

### **B3. Division Humorous Speech and Evaluation Contests**

The contests were held on the 16 Oct and the winners who will represent Division S in the District Level will be:

Humorous Speech	Benjamin Cheng	Braddell Hts II
Evaluation Speech Contest	Edward See	Tampines Changkat

Congratulations to both for a supreme performance.

### **C. Awards, Recognition, Acknowledgement**

I would like to register my appreciation to the Division S Council members, especially the Area Governors for their continuous dedication and hard work in carrying out their

tasks, my adviser, DTM Zenobia Aspar for her unselfish advice and also to our Division Resource Chair DTM Kan Kin Fung who amazes me time and time again with his generosity in sharing his skills and knowledge and his commitment in making a difference in every member's life.

I would also like to congratulate the following clubs for being the first in Div S to attain five DCP goals:

- Cheng San Toastmasters Club, President Simon Leong, Area S1 Governor Peter Soh
- Braddell Heights II Toastmasters Club, President Sarang, Area S3 Governor Desiree Foo
- Braddell Heights Advanced Toastmasters Club, President Kan Kin Fung, Area S3 Governor Desiree Foo

Congratulations also to the following people for being the first in Division S to attain the awards since July 1, 2004:

- ATMB - Leslie Yong (Cheng San),
- ATMS - Willie Loh (Braddell Heights Advanced),
- ATMG - Richard Sng (TRL)
- CTM - Tan Meow Hui (Tampines West),
- CTM - Magdalene Chan (Braddell Hts II)
- CTM - Sarang (Braddell Hts II)
- CTM - Vithya (Braddell Hts II)
- CTM - Eddie Lim (Braddell Hts II)
- CL - Willie Loh (Braddell Heights Advanced)
- AL - Sugeng Sanusi (Cheng San)
- DTM - Kan Kin Fung (also the first DTM in District 80) (Braddell Heights Advanced)

**REPORT FROM  
DIVISION T GOVERNOR  
Tim Hansen, ATMB**

**Introduction:**

Thailand has currently 12 clubs, all English Speaking. It is a must for this big country to expand the message of good communication to a bigger group of Thai people, and that is our vision for 2004 - 2005.

**Thailand's Theme** for the year is **TEAM**, Together Everyone Achieves More, hence the aim of making existing clubs stronger - one TEAM.

**Division Officers:**

Division Governor: Tim Hansen, ATMB  
Area T1: Ms. Dr. Rangsimma Lolekha, CTM  
Area T2: Mrs. Somrat Watcharamongkonchai, CTM  
Area T3: Mrs. Dr. Pannee Wattanayakorn, CTM  
Area T4: Mrs. Kathleen Spiess, CTM

**The Division's goal:**

We are focusing this year on making existing clubs stronger and expand the areas with more clubs. Our first aim in this is to create more clubs in T3 (The southern part of Thailand). On top of this, all clubs must achieve Distinguished Club award at least, and every area must be at least Distinguished Area.

**Membership Recruitment:**

All clubs will work to recruit new members on-going every month, and reporting back to the respective Area Governor on progress. Weaker clubs are working with the respective Area Governor to put recruitment programs in place, and measure progress. Club coaches will also help those weaker clubs with the aim of making the club Independent. The initiatives must come from the weak clubs after a plan are in place.

**Membership Retention:**

Activities outside the club environment are encouraged, to create a sense of belonging. In the club, the toastmaster system of encouraging members to coming back, newsletters, and individual initiatives are enforced.

**Club Officer Training - Round one:**

The first COT was very successful with almost 60 Toastmasters from Thailand, (which is a high number). 10 out of the 12 clubs were participating, with a lot of good training, leadership, and help from District 80 top officers.

A special thanks to; LGM; Poh Kim Siong DTM, LGET Dr. Khong Chooi Peng, DTM, and District 80 Governor Gea Ban Peng, DTM. You all made the training just a top notch better!

**Other Activities:**

Thai Airways and Siam Toastmasters Club hosted successfully the Humorous speech contest and Evaluation Contest in October 2004. A well planned and very successful event. The winners will be representing Thailand at the Semi-annual convention in KL, November 2004. The aim is to have at least 30 Toastmasters supporting the winners, and, learn leadership skills to continue to build up Thailand in the future.

**Acknowledgement:**

I will like to thank all the Division Officers for your fantastic support and commitment to guide and help me during this term in office. My biggest job this year is to get you all to shine

**REPORT FROM  
DIVISION U GOVERNOR  
Jackson Chua ATMS**

**Introduction**

Division U was created in May 2004 at the inaugural Council Meeting of the New District 80 in the Penang Annual Convention. The Council approved the reformation of Division S into Division S and Division U.

We are pleased that our Immediate Past Division S Governor Patricia Lum DTM has agreed to be the Advisor for Division U.

<p><b>Area U1 – AG Robert Kao CTM</b> 1. IFPAS Toastmasters Club 2. Fort Canning Toastmasters Club 3. Buona Vista Toastmasters Club 4. Dover Toastmasters Club</p>	<p><b>Area U2 – AG Willie Loh ATMG</b> 1. Raintree Toastmasters Club 2. Cristofori Toastmasters Club 3. ITMA Toastmasters Club 4. TLCS Toastmasters Club</p>
<p><b>Area U3 – AG Wilson Liu ATMB</b> 1. Jurong Town Toastmasters Club 2. Spans-Jom Toastmasters Club 3. Hong Kah North Toastmasters Club 4. Tanglin Toastmasters Club</p>	<p><b>Area U4 – AG Lawrence Quek ATMB</b> 1. Leng Kee Toastmasters Club 2. Istavin Toastmasters Club 3. Kowloon-Singapore Toastmasters Club 4. Sunlife Toastmasters Club</p>

**Division Theme**

“Going For the Heart of Toastmasters!”

We believe it is important to Encourage, to Enthuse and to Empower toastmasters in our Division because these 3 elements are paramount at the Heart of the Toastmasters Movement.

**Division Goals**

1. Every Area at least a Distinguished Area.
2. Every club to achieve at least Distinguished Club status.

**Division Programmes & Activities**

**(1) Club Officers Training – Round One**

**Co-chairmen: Area U3 Governor Wilson Liu & Area U4 Governor Lawrence Quek**  
This was conducted at Spans-Jom Club House on 24<sup>th</sup> July 2004. Attendance was good & by end July, all clubs in Division U have been trained by the Division Governor & Area Governors.

## **(2) Humorous Speech & Evaluation Speech Contest**

**Co-chairmen: Area U3 Governor Wilson Liu & Area U2 Governor Willie Loh**

The results from Division U Humorous & Evaluation Speech Contests 2004 held at Hong Kah North CC on 2 October are:

### **Humorous Speech Contest**

Champion : Senthil Kumar (TLCS)

1st Runner-up : John Seah (ITMA)

2nd Runner-up : Haja Zafarullah (Leng Kee)

### **Evaluation Speech Contest**

Champion : Cherlene Chua (Buona Vista)

1st Runner-up : Lincoln Han (Hong Kah North)

2nd Runner-up : Melanie Teo (Leng Kee)

## **(3) First LGET E&T Workshop: Conducting Quality Contest on 7 Aug 2004 at Clementi CC**

Division U was invited by LGET Dr. Khong Chooi Ping to jointly organize the first ever Education & Training Task Force Workshop with Division Z.

The Event was held on 7 Aug 2004 at Clementi CC – the response was a sell-out full-house!

Division U Governor would like to thank co-organizer, Division Z Governor Goh Wei Koon, President Koh Hock Seng of Clementi CC and LGET for helping to make this workshop happen for the 100+ participants.

## **(4) Division U Participation at the 2004 TI Night Celebration “Dazzle! Sizzle! Sensational!” 23<sup>rd</sup> Oct 2004 held at YWCA.**

Area Governors Robert Kao & Lawrence Quek were active in helping in the above event. Division U helped in Entertainment Aspects for the Night and successfully organized the First Ever “Singapore Toastmasters Idol” Contest.

**REPORT FROM  
DIVISION Z GOVERNOR  
Goh Wei Koon, ATMS CL**

**Introduction**

Division Z started out with 4 Areas and 24 Clubs as at 1 July 2004. To date (corrected as of 1 November 2004), we have chartered 2 Clubs – StarDus and Grassroots. We expect to charter another 5 to 8 Clubs before the end of this term.

**Division Officers**

The elected Officers for Division Z are:

Division Z Governor	Goh Wei Koon ATM-S, CL
Area Z1 Governor	Quek Rob Huei CL
Area Z2 Governor	Shenton Sng ATM-G, CL
Area Z3 Governor	Christine Lim ATM-G, CL
Area Z4 Governor	Dr. Anil Pathak ATM-B, CL

The existing clubs and new clubs (as of 1 November 2004) in Division Z and the Area Governors responsible for these clubs are as represented below:

<p><b>Area Z1 – AG Quek Rob Huei CL</b></p> <ol style="list-style-type: none"> <li>1. SingHealth Nurses Toastmasters Club</li> <li>2. Brilliant Advanced Toastmasters Club</li> <li>3. NCS Toastmasters Club</li> <li>4. Singapore Nurses Toastmasters Club</li> <li>5. Civil Service Toastmasters Club</li> <li>6. Orchard Toastmasters Club</li> </ol>	<p><b>Area Z2 – AG Shenton Sng ATMG CL</b></p> <ol style="list-style-type: none"> <li>1. Telok Blangah Toastmasters Club</li> <li>2. Chua Chu Kang Toastmasters Club</li> <li>3. Pioneer Toastmasters Club</li> <li>4. Ulu Pandan Toastmasters Club</li> <li>5. AIA Changi Toastmasters Club</li> <li>6. Pfizer Singapore Toastmasters Club</li> <li>7. Grassroots Toastmasters Club (NEW)</li> </ol>
<p><b>Area Z3 – AG Christine Lim ATMG CL</b></p> <ol style="list-style-type: none"> <li>1. Enliven Singapore Toastmasters Club</li> <li>2. CPA Advanced Toastmasters Club</li> <li>3. NOL Toastmasters Club</li> <li>4. First Gourmet Toastmasters Club</li> <li>5. ExxonMobil Singapore Toastmasters Club</li> <li>6. NUS Toastmasters Club</li> </ol>	<p><b>Area Z4 – AG Dr.Anil Pathak ATMB CL</b></p> <ol style="list-style-type: none"> <li>1. ACCA Singapore Toastmasters Club</li> <li>2. Nanyang Brasstacks Toastmasters Club</li> <li>3. Jones Lang Lasalle Toastmasters Club</li> <li>4. Bishan Toastmasters Club</li> <li>5. Rivervale (Punggol Park) Toastmasters Club</li> <li>6. StarDus Toastmasters Club (NEW)</li> </ol>

**Appointed Division Officers**

The appointed Division Officers for Division Z are:

Asst Division Z Governor (Education & Training)	Richard Sng, DTM
Asst Division Z Governor (Marketing)	Laksha Metha, DTM
Division Z Secretary & Treasurer	Charles Lim, CL
Division Z Webmaster	Chay Wen Liang, ATMB CL

## Division Theme

Do It Now! Make A Difference in Our Lives Together!

## Division Goals

The Division aims to have every club within Division Z to be a Distinguished Club by the end of the term. Therefore, the Division's educational goals are 48 CTMs, 20 ATMs, 20 CLs, 6 ALs and 2 DTMs. The Division's membership recruitment goal is to recruit 200 new members.

The breakdown of the goals per area is as shown in the table below:

Area	CTM	ATM	CL	AL	DTM	New Members
Z1	14	5	5	2		58
Z2	12	6	6	2	1	50
Z3	12	5	5	1	1	50
Z4	10	4	4	1		42
Total	48	20	20	6	2	200

## Membership Recruitment & Retention

As mentioned earlier, the Division plans to recruit 200 new members. Every Club is committed to increase its current membership strength by at least 4 new members.

The Division to assist the clubs in their recruitment drive, emailed softcopies of publicity posters for the clubs to use and reach out to new members. The Division also encourages all clubs to conduct speechcrafts as part of their recruitment drive.

## Club Extension

Each Area within Division Z shall charter at least one new Club before the end of June 2004. As of 1 November 2004, 2 clubs have been chartered in Division Z, StarDus Toastmasters Club (Area Z4) and Grassroots Toastmasters Club (Area Z2).

## Club Officers' Training – Round One

The first round was conducted on 24 July 2004 (Saturday) and 22 clubs have at least 4 Club Officers trained. The next round of training will be on 4 December 2004 (Saturday).

## Division Programme and Activities

The Division Humorous & Evaluation Speech Contests was held on 9 October 2004 (Saturday). In addition, a subsidy of SGD\$100 (for convention package) was given to the champions. The winners of the contests are:

Position	Humorous Contest	Evaluation Contest
Champion	Lawrence Lim (Enliven Singapore)	Nimmi Jayathurai (Nanyang Brasstacks)
1 <sup>st</sup> Runner-Up	Wekie Tay (NUS)	Wekie Tay (Telok Blangah)
2 <sup>nd</sup> Runner-Up	Sahana Singh (Chua Chu Kang)	Ler Wee Meng (NUS Alumni)



The following workshops were conducted within Division Z:

- Special Meeting with Darren LaCroix & Johnny Uy, hosted by Chua Chua Kang Club (9 July 2004)
- Darren LaCroix's Humor Workshop, hosted by Grassroots Club (30 July 2004)
- Speaking Confidently, The Toastmasters' Way, organized by Civil Service Club (31 July 2004)
- Conducting Quality Contests, organized by Division Z & U and E&T Task Force (7 August 2004)
- The Magic Moments I, organized by Division Z (29 August 2004)
- Who Wants to Be a General Evaluator, organized by Division Z & B (29 September 2004)