

Division D 2nd COT

Segment 3 Agenda

- ❖ Meeting Excellence
- ❖ Toastmaster of the Day
- ❖ General Evaluation
- ❖ Motivating Your Members



Meeting Excellence

How's Your Club meeting?

- ❖ Describe your Club meeting?
 - ❖ Bored or interesting
 - ❖ Video 1
 - ❖ Video 2
- ❖ The Toastmasters Product – Club Meeting



Meeting Excellence

What should we do?

- ❖ **Creating the friendly environment**
 - ❖ Light music
 - ❖ Talk to guest and members
- ❖ **Every meeting is a demonstration meeting**
 - ❖ Demonstrating the before and After
 - ❖ Mixture of learners and proficient speakers
 - ❖ Appointment holders are brief on their roles



Meeting Excellence

❖ Meeting excellence

- ❖ No recruitment, retention and renewal issue



Toastmaster of the Day

- ❖ **Nothing happen by chance**
 - ❖ Video 3
- ❖ **Preparation is the Key**
 - ❖ Have a database of jokes/stories/quotes
 - ❖ Organize what to say before you go on stage
- ❖ **Bridge the Segment**
 - ❖ Comment on what just happened
 - ❖ Find something humorous or meaningful about the previous person/segment
 - ❖ three rules when telling stories and jokes: timing, taste, and tact
- ❖ **Keep it short**
 - ❖ It takes the focus away from the event.
 - ❖ It should always support the meeting theme

"Do you think I talk too much? I mean people say I talk too much, but I don't think I do. I may talk alot, but tons of people talk a lot more than I do."



General Evaluation

- ❖ Suit your general evaluation for the Club
- ❖ Having an effective strategy, concentrate on some aspects of the meeting
 - ❖ structure,
 - ❖ audience reaction
 - ❖ adherence to meeting guidelines
 - ❖ quality of evaluations



General Evaluation

❖ Personalize Your Language

- ❖ "I think", "I believe", or "In my opinion"
- ❖ rather than "You should" or "You must".
- ❖ using the word "but".

❖ Positive and constructive feedback

- ❖ criticize without offering ideas on how to improve.
- ❖ Stick to only one or two areas of improvement.
- ❖ Conclude evaluation with praise or congratulations

Motivating Your Members

- ❖ Membership recruitment and leadership succession is a continual process
 - ❖ members priority changes
 - ❖ members migrate
 - ❖ other possible reasons
- ❖ You need a leader to lead
- ❖ Enroll others into the vision
- ❖ Internal motivation is longer lasting and more self-directive
 - ❖ encourage your members to speak more
 - ❖ give them positive feedback
 - ❖ encourage them to participate in speech contest



The background is a solid blue gradient. A thin, light blue curved line starts from the top left and arcs towards the right. A triangular shape, also in blue but with a slightly different shade, is positioned on the right side, pointing towards the center.

That's All folks